## RECORD OF TENDER OPENING

| Name of the Procuring Entity: [     |
|-------------------------------------|
| Tender ID No.:                      |
| Subject of Procurement:             |
| Date of Opening: 15th January, 2016 |
| Time: 10.00 AM                      |
| Location: RS Iringa]                |
| Firm:                               |

| PART 2: Opening Checklist for Tenders |  |  |  |
|---------------------------------------|--|--|--|
| S/N                                   | Item   |  |  |
| 1                                     | Is outer envelope of the tender sealed? [ Yes/No]        |  |  |
| 2                                     | Is the Tender Form completed and signed? [ Yes/No]       |  |  |
| 3                                     | Tender Validity Period [ insert days]                    |  |  |
| 4                                     | Is documentary authority for signing enclosed? [Yes/No]  |  |  |
| 5                                     | Tender Security [insert currency and amount]             |  |  |
| 6                                     | Expiration of Tender Security [date]                     |  |  |
| 7                                     | Indicate if there is any "Substitution", "Withdrawal" or |  |  |
|                                       | "Modification" submitted                                 |  |  |
| 8                                     | Indicate if there is any alternative tender submitted.   |  |  |

| 9  | Indicate if there is any discount offered                |  |
|----|--|--|
| 10 | Has Manufacture's authorization Form (s) been submitted? |  |
|    | [Yes/No]   |  |
|    | How many [insert number]                                 |  |
| 11 | Name of tenderer or representative present.              |  |
| 12 | Number of separate documents submitted [insert Number]   |  |
| 13 | Additional comments [insert comment]                     |  |